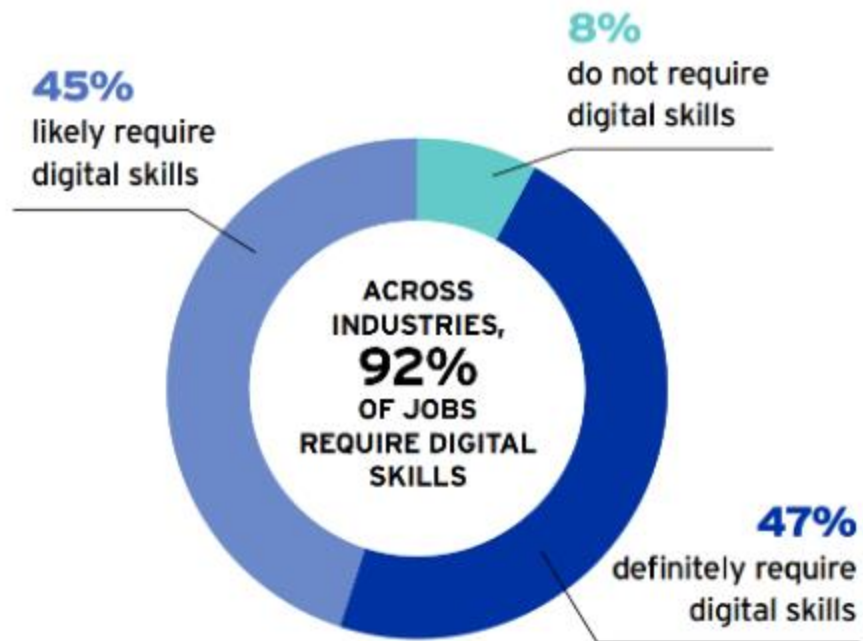


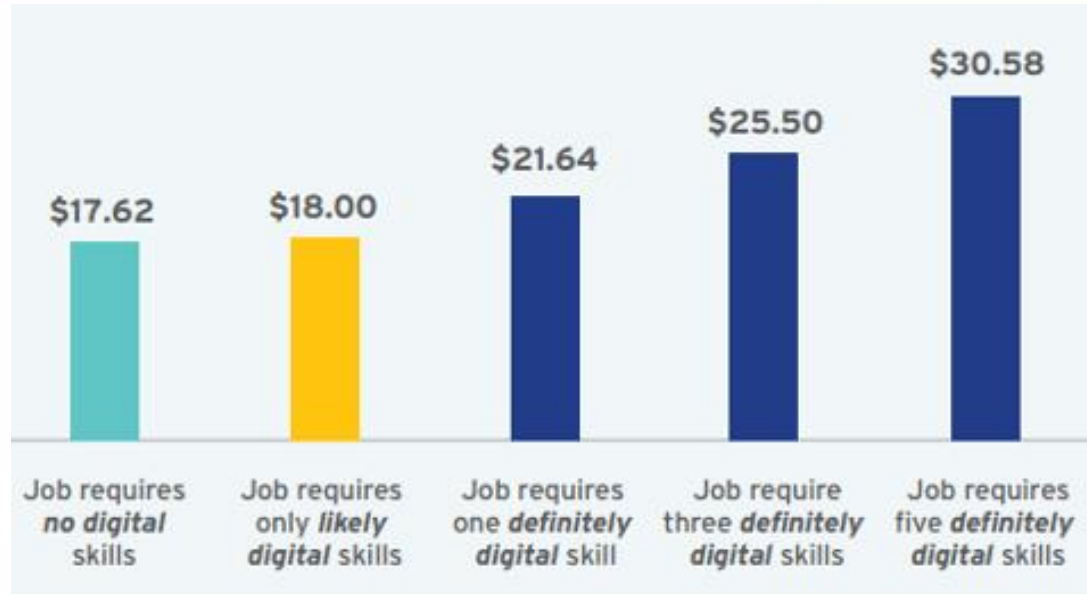
Why is Digital Literacy important?



Poll: Which statement do you believe is true?

- a) 1 out of every 3 workers lack Digital Skills.
- b) 1 out of every 5 workers lack Digital Skills.
- c) 1 of every 7 workers lack Digital Skills.

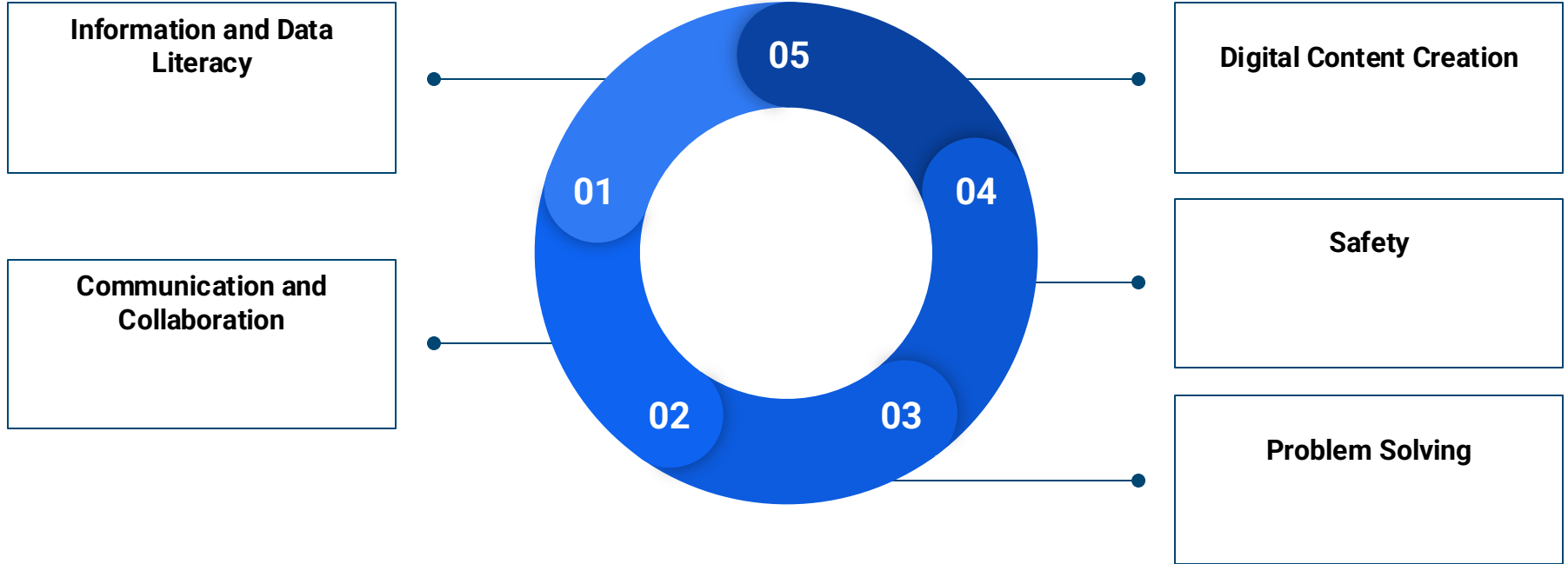
Did you know...?



1 in every 6 workers don't know how to use email


So what is Digital Literacy?

Digital Literacy at The ILC.

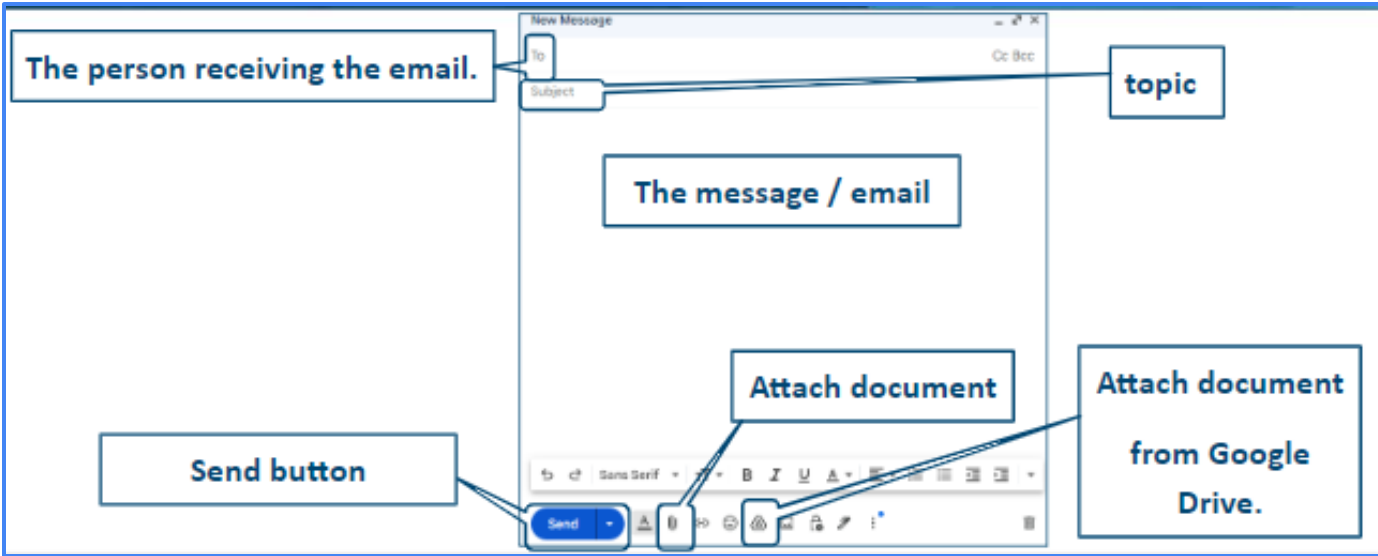


Information and Data Literacy

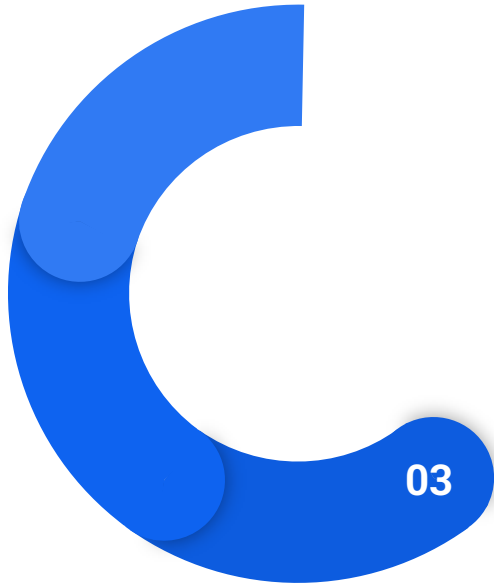
01

What?	Phone number/ Address.	Schedule (if available):
		

Communication and Collaboration

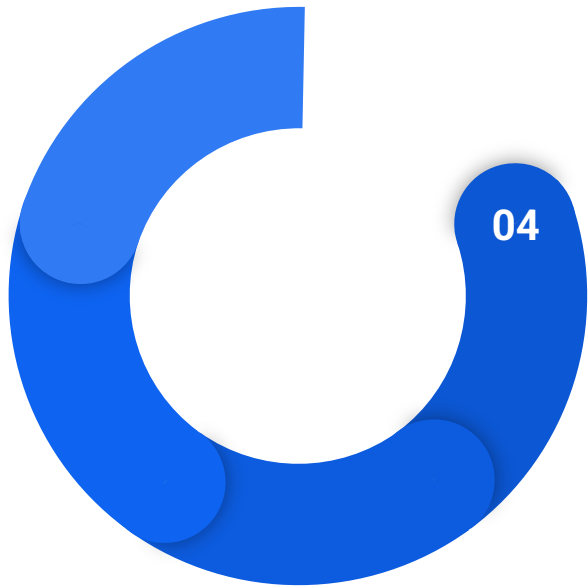



Problem Solving

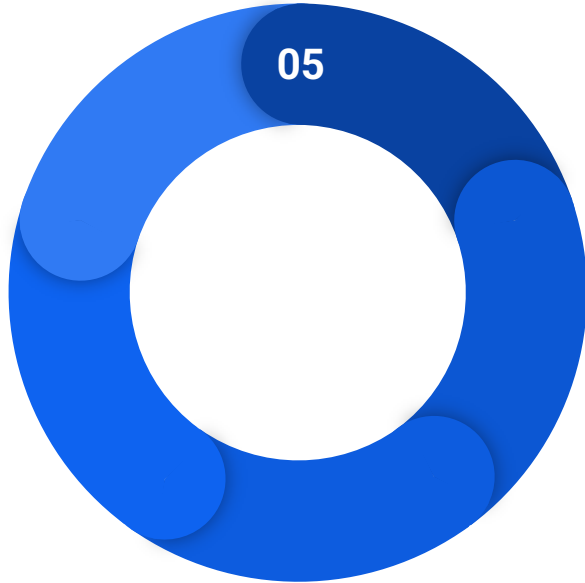


	A	B	C	D
1	Expenses:	-	Salary:	19
2	Rent	\$650	Hours worked:	40
3	Groceries	\$200	Weekly:	760
4	Eating Out	\$150	After Tax:	646
5	Phone Bill	\$53	Per Month:	2584
6	Electric & Gas	80	Savings:	\$851
7	Subscriptions	25	Student Loan:	2900
8	Going out	\$180.00	How long? (months)	3.41
9	Medicine	60		
10	WiFi	35		
11	Car Loan	170		
12	Car Insurance	130		
13	Total	\$1,733		

Safety



	Is it safe?	Does it have ads?	Where is the home button?
			



Hear



hears; heard /'hɔ:d/ ; **hearing**

Britannica Dictionary definition of HEAR

1

not used in progressive tenses

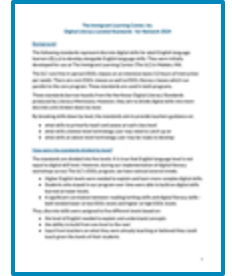
a

: to be aware of (sound) through the ear

Overview: Digital Literacy at The ILC

What digital skills are taught?

1. Device knowledge
2. The Mouse/Trackpad
3. The Keyboard
4. Internet & Google Basics
5. Accounts, Security, & Privacy
6. Navigating Websites
7. Information Literacy
8. File Management
9. Word Processing
10. Email
11. Video & Presentation Software
12. Forms & Spreadsheets
13. Key Smartphones Apps



Overview: Digital Literacy at The ILC

How do you decide what skills to teach and when?

Choose skills that are...

- crucial
- relevant to class content
- transferable (learn concepts, not just procedures!)
- teachable, given students' ESOL level

Guiding document:

The ILC's Digital Literacy Level Standards



How the Digital Literacy Instructor Supports Staff

- Organizing Chromebooks for in-class use
- Basic tech assistance for Wi-Fi, projector issues, etc.
- Creating student Gmail accounts at enrollment
- On call for new digital routines and projects
- Communicating about student progress/performance
- In-class workshops

